

Subject: - **MINUTES OF THE PRE-BID MEETING REGARDING PURCHASE OF RELIEF ITEMS IN LIGHT OF NDMA GUIDELINES DATED 14-04-2025**

Pre-Bid meeting of the Procurement Committee on the subject cited above was held under the Chairmanship of Additional Secretary RR&S Department, Khyber Pakhtunkhwa on 14-04-2025 at 1100 hours in the committee room of RR&S Department attendance sheet attached.

2. The Chair welcomed the participants followed by a brief introduction by all members/vendors of the meeting. After introduction, the Incharge Procurement Cell RR&SD formally initiated the proceedings.

3. The representative of M/S Tehseen-Ullah Khan Construction Company and M/S Cops Enterprises have asked for clarification regarding performance Certificates, compliance sheet of specification and submission of samples. The Incharge Procurement Cell briefed the forum that all the bidders must submit performance certificates duly verified in original in their technical bid and compliance sheet of specification on Judicial stamp paper & on company letter head as well as all the bidder must submit 02 samples as mentioned in the Advertisement to the warehouse located at Cherat Road Jalozai District Nowshera on or before 21-04-2025 at 11:00 AM sharp.

4. The meeting ended with a vote of thanks from the chair.